



Course Specification
Level 2 Award in Health and
Safety in the Workplace
Qualification Number: 500/5439/9

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COURSE SPECIFICATION LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE

1. HABC Level 2 Award in Health and Safety in the Workplace

2. Target Group

2.1 The Level 2 Award in Health and Safety in the Workplace is a qualification aimed at all employees. The qualification is intended for candidates already in workplaces and those who are preparing to start or return to work. It is also very useful for young persons to raise their ability to identify and understand hazards when preparing for work experience and into employment.

2.2 Persons gaining this qualification will know that health and safety is the responsibility of everyone within a business, its contractors, visitors and suppliers. Its syllabus areas are regarded by the Health and Safety Executive as being important to maintaining safe working procedures in the workplace.

2.3 The qualification is firmly based on the Entry Level 2 National Occupational Standards developed by ENTO HSK1 and HSS1.

2.4 The qualification can be taken as a free standing qualification or as part of a wider programme of training.

3. Key Skills

3.1 This qualification provides the opportunity for candidates to develop competence in key skills and produce evidence towards attaining key skills. The qualification does not ensure key skills are met as this would depend upon candidates producing a portfolio of evidence and the mode of study adopted.

4. Recommendation of Prior Learning

4.1 There are no pre-requisites for this qualification. It is advised that candidates have a minimum of Level 1 in literacy or numeracy or equivalent. Arrangements are in place for special needs

5. Guided Learning Hours

5.1 Guided learning hours for this qualification are 6-9 hours depending upon the mode of study and training needs of candidates.

6. Restrictions on Candidate Entry

6.1 Candidates must have undertaken a course of instruction approved by HABC and covering the syllabus prior to taking the examination.

7. **Special Needs**

7.1 HABC have measures in place for delegates with special needs.

8. **Qualification Structure**

8.1 This is a single unit qualification, assessed by a 30 question multi-choice examination. Successful candidates must achieve a score of at least 20/30.

8.2 The examination paper is set and marked by HABC. The duration of the examination is 1 hour.

9. **Examination Results and Certificates**

9.1 Following the examination a list of results will be provided stating whether candidates have passed or failed. Certificates for successful candidates will be dispatched for distribution by the Centre Contact.

10. **Sample Questions**

10.1 Sample questions are provided upon request from HABC.

11. **Suggested Reading**

11.1 Sprenger Christian M.R 2007 The Health and Safety Handbook (Level 2), 5th edition. Highfield.co.uk

11.2 Sprenger Christian M.R Oct 2007 The Essentials of Health and Safety (General).

12. **Potential for Progression**

12.1 Progression routes include Level 3 Award in Health and Safety in the Workplace which includes learning outcomes for candidates with supervisory and management responsibilities in the workplace. Other opportunities for progression include units in Level 3 Occupational Health and Safety VRQs and NVQs.

13. **Required Qualifications and Experience of Tutors**

13.1 Trainers must have sufficient expertise to speak with authority on the subject to be taught at the levels at which they wish to train.

13.2 They should have a minimum of a Level 3 Health and Safety qualification from a recognised awarding body, together with relevant work experience and a training qualification or training experience. HABC require that tutors have teaching experience and hold a qualification in a relevant subject area.

13.3 Suitable Subject Area Qualifications Include

- 13.3.1 Degree or Dip HE in a related subject such as: Environmental Health, Occupational Health and Safety or one that contains elements of these subjects
- 13.3.2 HNC/D in a related subject (as outlined above)
- 13.3.3 Level 3 qualification in Health and Safety or equivalent
- 13.3.4 NEBOSH Diploma in Occupational Safety and Health
- 13.3.5 NEBOSH Certificate in Occupational Safety and Health.

13.4 Suitable Teaching Qualifications Include

- 13.4.1 Diploma or Certificate in Education
 - 13.4.2 Bachelors or Masters Degree in Education
 - 13.4.3 City and Guilds Teachers Certificate or equivalent
 - 13.4.4 Level 3 NVQ in Training and/or Development
 - 13.4.5 Professional Trainers Certificate
 - 13.4.6 Or other qualification or suitable experience approved by HABC.
- 13.5 Nominated Tutors should also be able to demonstrate relevant experience and knowledge in a work context and provide evidence of engagement with the subject field and continuing professional development.